

CONFIDENTIAL

81-1224
7315

11 JUN 1981

DD/A REGISTRY

FILE: Personnel

MEMORANDUM FOR: Director of Personnel

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Request for Approval of Non-Standard
Work Schedule ☐

REFERENCES: A. OC-M81-267 (D/PPP/M 81-2006), dated
07 April 1981

B. ☐

1. It is requested that approval be granted to establish
a non-standard work schedule for the Office of Communications,
☐ This work schedule would begin immediately
after approval is granted and continue through the heavy summer
rotational period. ☐

2. The current schedule being used, the proposed schedule
to be implemented, and the advantages are identical to those
outlined in Reference A. ☐

3. Based on the foregoing, it is recommended ☐
be allowed to begin the 12-hour watch rota as soon as possible
and continue until on or about 23 August 1981. ☐

/s/ William N. Harf
Harry E. Fitzwater

Attachment:
Reference A, As Stated Above

APPROVED:

☐
Director of Personnel

18 JUN 1981

Date

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

CONFIDENTIAL

81-1224

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